



**CONSTITUTION OF THE
TRIUMPH RIDERS MOTORCYCLE CLUB**

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1. NAME

The name of the club is Triumph Riders Motorcycle Club referred to herein as “the club”.

2. DEFINITIONS

“committee” means the committee of management of the club.

“general meeting” means a general meeting of members of the club convened in accordance with these rules.

“member” means a member of the club.

“associate member” refers to a member who does not own/ride a Triumph Motorcycle, but does own a BEARS (British, European, American) motorcycle.

“Motorcycle” excludes trikes or anything other than a two wheeled motorcycle.

“special resolution” means a special resolution defined by the national Committee.

3. OBJECTS OR PURPOSES OF THE ASSOCIATION

The objects of the association are

- i) To provide an opportunity for Triumph riders to meet, ride together and socialise and include families where suitable. Note: Non BEARS bikes will not be acceptable in the club or on rides at National or Chapter level.
- ii) To ensure all Triumph riders have access to all and any information relevant to motorcycle riding.
- iii) To promote the general benefits of motorcycle riding and ownership of Triumph motorcycles, fully including all Coventry, Meriden and Hinckley models.
- iv) To raise the profile of Triumph riders in New Zealand.

4. MEMBERSHIP

TRMCC reserves the right to refuse membership to any person it deems unsuitable for any reason.

4.1 TYPE

4.1.a Full Membership

Any person who owns and rides a Triumph motorcycle and who applies for membership of the club shall be proposed by one member. The application for membership shall be made in writing, signed by the applicant and the proposer. Upon the acceptance of the application by the committee and upon payment of the first annual subscription, the applicant shall be a member of the club. An Associate Member who purchases a Triumph motorcycle can become a Full Member upon doing so.

4.1.b Associate Membership

Any person who is associated with a Full Member but does not ride or own a Triumph motorcycle may be nominated for Associate Membership by one full member on condition that they ride a British, European or American (BEARS) motorcycle. The application for membership shall be made in writing, signed by the applicant and the proposer. Upon the acceptance of the application by the committee and upon payment of the first annual subscription, the applicant shall be an associate member of the association. Associate Members will not have any voting privileges at national meetings, but can have full participation at chapter meetings. An Associate member cannot hold office in national or chapter bodies.

An Associate member is eligible for full member status upon becoming the rider and owner of a Triumph Motorcycle.

4.1.c Life Membership

May be granted to Full Members who in the opinion of the Club have given extraordinary service to the Club. Such elected members are to be nominated and

seconded at an Annual General Meeting and passed by at least a three quarter majority vote of those members present at that time.

Life Members

- A Nominator of a proposed Life Member shall make nomination to Committee stating reasons why the nominated party should be considered.
- If Committee rejects nomination the nominator shall be advised as to why, by the Secretary prior to any discussion at the Annual General Meeting of the Club
- If Committee accepts the nomination, said nomination stating reasons to be published in the newsletter or website or other means of communication prior to the Annual General Meeting at which not less than three quarters of Members present must agree
- Voting on the said nomination to be by a ballot or show of hands as determined by the committee.
- A Life Member will retain their status regardless of whether they own a motorcycle or not, as long as they own/ride a Triumph at the time of becoming a Life Member, and as long as they remain active in the club.
- A Life Member will not be required to pay annual fees.

4.2 SUBSCRIPTIONS

4.2.a The subscription fees for both full membership and associate membership shall be such sum as the full members shall determine from time to time in a general meeting.

4.2.b Any pro rata portion of the subscription fee shall be such sum as the committee shall determine.

4.2.c The subscription fees shall be payable annually on 1 June or at such other time as the committee shall determine. A member who's subscription lapses will retain his number for 3 months and it will then be forfeited.

4.2.d. There will be an initial administration fee for all members upon the acceptance of the application by the club. This fee will include the cost of the member's badge and membership card. The fee will be as the full members shall determine from time to time in a general meeting

4.2.e Any member whose subscription is outstanding for more than three months after the due date for payment shall cease to be a member of the association, provided always that the committee may reinstate such a person's membership on such terms as it thinks fit.

4.3 RESIGNATIONS

A member may resign from membership of the club by giving verbal or written notice thereof to the secretary or public officer of the club. Any member so resigning shall be liable for any outstanding subscriptions.

4.4 EXPULSION OF A MEMBER

5.4.a Subject to giving a member an opportunity to be heard or to make a verbal or written submission, the committee may resolve to expel a member upon a charge of misconduct detrimental to the interests of the association.

5.4.b. Particulars of the charge shall be communicated to the member before the meeting of the committee at which the matter will be determined. The member will have full opportunity to defend their case at the meeting.

5.4.c. If the member wishes to defend his case, he may include another member to speak on his behalf or as a witness as deemed necessary.

5.4.d. The decision of the committee shall be final and the expulsion is to take effect immediately if that is the conclusion of the committee.

4.5 REGISTER OF MEMBERS

5.5.a A register of members must be kept and contain:

- i) the name, address, phone numbers and email (if applicable) of each member;
- ii) type of bike owned by member including model name, registration number and year of manufacture.
- iii) the date on which each member was admitted to the association; and
- iv) if applicable, the date of, and reason(s) for, termination of membership.

4.5.b The Membership Officer, as nominated by the committee, will control, update and record the list of personal information for each member.

4.5.c The membership information will only include information as deemed necessary by the committee to allow the club to distribute relevant information on such terms as it thinks fit.

4.5.d The collected information will not be passed onto a third party with out the express consent of the owner of the information. This consent to be obtained in writing by the Membership Officer or other Committee Member.

5. CHAPTERS

5.1 FORM AND MANAGEMENT

5.1.a A Chapter may be formed in any area approved by the National Committee that has a minimum of five members.

5.1.b. Each Chapter shall have as part of its governing body, a President, a Secretary and a Treasurer.

5.1.b Additional offices at Chapter level may include communications officer and other such positions as are deemed necessary and are approved of by the National Committee.

5.1.c. Each Chapter is responsible for its own fundraising and may hold events such as Poker Runs, raffles, regalia etc to achieve this.

5.1.d. Chapter specific regalia is to be organised and funded by the chapter concerned and must be approved by the National Committee.

5.1.e. Area badges must be specific to a Chapter and cannot include a district or other are not recognised as a chapter.

5.1.f. Chapters must hold meetings at least two monthly and members are expected to attend these meetings where possible.

6. THE COMMITTEE

6.1 POWERS AND DUTIES

6.1.a The affairs of the club shall be managed and controlled by the National Committee which in addition to any powers and authorities conferred by these rules may exercise all such powers and do all such things as are within the objects of the club, and are not required to be done by the club in general meeting.

6.1.b. The committee has the management and control of the funds and other property of the association.

6.1.c. The committee shall have authority to interpret the meaning of these rules and any other matter relating to the affairs of the club on which these rules are silent.

6.2 APPOINTMENT

6.2.a. The National Committee shall be comprised of an executive of President, Secretary, Treasurer, Membership Officer, Regalia Officer and Chapter Presidents.

6.2.b. A committee member shall be a full member of the club.

6.2.c A retiring committee member at national and chapter level, shall be eligible to stand for re-election without nomination. No other person shall be eligible to stand

for election unless a member of the club has nominated that person at least 28 days before the meeting by delivering the nomination of that person to the secretary of the club. The nomination shall be signed by the proposer and by the nominee.

6.2.d. Notice of all persons seeking election to the committee shall be given to all members of the club with the notice calling the meeting at which the election is to take place.

6.2.e. The committee may appoint a person to fill a casual vacancy, and such a committee member shall hold office until the next annual general meeting of the association and shall be eligible for election to the committee without nomination.

6.3 PROCEEDINGS OF COMMITTEE

6.3.a The National Committee shall meet together for the dispatch of business a minimum of twice per year, one of these occasions being the AGM. Meetings at chapter level should take place at least every second month.

6.3.b Questions arising at any meeting of the committee shall be decided by a majority of votes, and in the event of equality of votes the chairperson shall have a casting vote in addition to a deliberative vote.

6.3.c A quorum for a meeting of the committee shall be one half of the members of the committee.

6.3.d The Chairperson has conduct of meetings and in the absence of the Chairperson either the Treasurer will conduct the meeting or a committee member will be elected by the committee members present to conduct that meeting.

6.4 DISQUALIFICATION OF COMMITTEE MEMBERS

The office of a committee member shall become vacant if a committee member is:

- disqualified from being a committee member.
- expelled as a member under these rules.
- permanently incapacitated by ill health.

7 GENERAL MEETINGS

7.1 ANNUAL GENERAL MEETINGS

7.1.a. The National Committee shall call an annual general meeting at a time and place determined by the National Committee.

7.1.b. The order of the business at the meeting shall be:

- i) the confirmation of the minutes of the previous annual general meeting and of any special general meeting held since that meeting
- ii) the consideration of the accounts and reports of the committee and the auditor's report (if auditor's report is required)
- iii) the election of committee members
- iv) any other business requiring consideration by the association in general meetings.

7.2 SPECIAL GENERAL MEETINGS

7.2.a. The committee may call a special general meeting of the club at any time.

7.2.b. Upon a requisition in writing of not less than 25% of the total number of full members of the association, the committee shall within one month of the receipt of the requisition, convene a special general meeting for the purpose specified in the requisition.

7.2.c. Every requisition for a special general meeting shall be signed by the relevant full members and shall state the purpose of the meeting.

7.2.d. If a special general meeting is not convened within one month, as required by 7.2.e above, the requisitionists, or at least 50% of their number, may convene a special general meeting. Such a meeting shall be convened in the same manner as nearly as practical as a meeting convened by the committee, and for this purpose the

committee shall ensure that the requisitionists are supplied free of charge with particulars of the members entitled to receive a notice of meeting.

7.3 NOTICE OF GENERAL MEETINGS

7.3.a. At least 14 days notice of any national general meeting shall be given to members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.

7.3.b. Notice of a meeting at which a special resolution is to be proposed shall be given at least 14 days prior to the date of the meeting.

7.3.c. A notice may be given by the association to any member by serving the member with the notice personally, or by sending it by post to the address appearing in the register of members, or by email or text.

7.3.d. Where a notice is sent by post:

i) the service is effected by properly addressing, prepaying and posting a letter or packet containing the notice; and

ii) unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

7.4 PROCEEDINGS AT GENERAL MEETINGS

7.4.a. Five full members present personally or by proxy shall constitute a quorum for the transaction of business at any general meeting.

7.4.b. If within 30 minutes after the time appointed for the meeting a quorum of full members is not present, a meeting convened upon the requisition of members shall lapse. In any other case, the meeting shall stand adjourned to the same day in the next week, at the same time and place and if at such adjourned meeting a quorum is not present within 30 minutes of the time appointed for the meeting the full members present shall form a quorum.

7.4.c. Subject to 8.4d, the chairperson shall preside as chairperson at a general meeting of the association.

7.4.d. If the chairperson is not present within five minutes after the time appointed for holding the meeting, or he or she is present but declines to take or retires from the chair, the full members may choose a committee member or one of their own number to be the chairperson of that meeting.

7.4.e Membership cards must be checked off against members list prior to the start of an AGM.

7.5 VOTING AT ANNUAL GENERAL MEETINGS

7.5.a. Subject to these rules, every card carrying full member of the club has only one vote at a meeting of the club. Only Full Members can vote at National meetings, but Associate Members can make their opinions known.

7.5.b. Subject to these rules, a question for decision at a general meeting, other than a special resolution, must be determined by a majority of full members who vote in person or by proxy, at that meeting. A form will be made available for proxy votes if requested by members.

7.5.c. Unless a poll is demanded by at least half the quorum of full members present, a question for decision at a general meeting must be determined by a show of hands.

7.7 POLL AT GENERAL MEETINGS

7.7.a. If a poll is demanded by at least half the quorum of full members, it must be conducted in a manner specified by the person presiding and the result of the poll is the resolution of the meeting on that question.

7.7.b. A poll demanded for the election of a person presiding or on a question of adjournment must be taken immediately, but any other poll may be conducted at any time before the close of the meeting.

7.7 SPECIAL AND ORDINARY RESOLUTIONS

7.7 An ordinary resolution is a resolution passed by a simple majority at a general meeting.

7.8 PROXIES

A member shall be entitled to appoint in writing a natural person who is also a full member of the association to be their proxy, and attend and vote at any general meeting of the association.

8. MINUTES

8.a. Proper minutes of all proceedings of general meetings of the association and of meetings of the committee, shall be entered within one month after the relevant meeting in minute books kept for the purpose.

8.b. The minutes kept pursuant to this rule must be confirmed by the members of the association or the members of the committee (as relevant) at a subsequent meeting.

8.c. The minutes kept pursuant to this rule shall be signed by the chairperson of the meeting at which the proceedings took place or by the chairperson of the next succeeding meeting at which the minutes are confirmed.

8.d. Where minutes are entered and signed they shall, until the contrary is proved, be evidence that the meeting was convened and duly held, that all proceedings held at the meeting shall be deemed to have been duly held, and that all appointments made at a meeting shall be deemed to be valid.

9. DISPUTE RESOLUTION

9.a. The dispute resolution procedure set out in this rule applies to disputes under these Rules between -

- (i) a member and another member
- (ii) a member and the club

9.b. The parties to the dispute must meet and discuss the matter in dispute, and, if possible resolve the dispute within 14 days.

9.c. If the parties are unable to resolve the dispute at the meeting the parties may choose to meet and discuss the dispute before an independent third person agreed to by the parties.

9.d. If the dispute is unable to be resolved, the National Committee can make a ruling on the dispute if it is deemed necessary.

10. FINANCIAL REPORTING

10.1 FINANCIAL YEAR

The first financial year of the association shall be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June of each year.

10.2 ACCOUNTS TO BE KEPT

The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

10.3 ACCOUNTS AND REPORTS TO BE LAID BEFORE MEMBERS

The accounts, together with the auditor's report on the accounts, the committee's statement and the committee's report, shall be laid before members at the annual general meeting. Refer to section 35(6) of the Act.

11. RULES

11.a These rules may be altered by special resolution of the full members of the association. This includes rescission or replacement by substitute rules.

11.b The registered rules shall bind the association and every member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.